ANDROID SETUP PROCESS:

1. Press the Menu button
2. Choose Settings
3. Choose Accounts & Sync
4. Choose Add Account
5. Choose Exchange ActiveSync
6. Enter **City email** address and password
7. Choose Next
8. Under server address, enter **mobile.baltimorecity.gov**
9. Enter **Baltimore** under Domain
10. Make sure "**This server requires an encrypted SSL connection**" is checked
11. Choose Next
12. Make sure each item you want synced is checked and then choose Finish Setup
13. When the attention box pops up, choose OK
14. Enter a password for the phone.

- Recorded instructions are available by calling the mobile phone activation hotline (443) 984-1699.